

INTERDEPARTMENTAL REGULATION RESIDENTIAL ENVIRONMENT FORM
RESIDENTIAL FACILITIES FOR CHILDREN

FACILITY NAME:

DATE OF REVIEW: _____ REVIEWED BY:

		NAME OF COTTAGE					
COMMENTS							
130.A LIABILITY INSURANCE							
130 .B VEHICULAR INSURANCE							
130 .C INDIVIDUAL HANDLING RESIDENT FUNDS INDEMNIFIED							
335.A HEAT OF NO LESS THAN 65°F							
335.B NATURAL OR MECHANICAL VENTILATION TO THE OUTSIDE							
335.C AIR CONDITIONING/ MECHANICAL VENTILATING SYSTEMS WHEN TEMPERATURE EXCEEDS 85°F							
340 LIGHTING							
340.A ARTIFICIAL LIGHTING BY ELECTRICITY							
340.B ALL AREAS LIGHTED FOR SAFETY							
340.C LIGHTING SHALL BE ADEQUATE/ CONTINUOUS AT NIGHT							
340.D LIGHTING SHALL BE SUFFICIENT							
340.E OPERABLE FLASHLIGHTS FOR EACH STAFF AT NIGHT							
340.F OUTSIDE ENTRANCES/PARKING AREAS LIGHTED FOR PROTECTION							
350 PLUMBING FACILITIES							
350.A PLUMBING SHALL BE MAINTAINED							
350.B ADEQUATE HOT/COLD RUNNING WATER							
350.C PRECAUTIONS TO PREVENT SCALDING							
350.D MIXING FAUCETS SHALL BE INSTALLED							
360 TOILET FACILITIES							
360.A IN EACH LIVING UNIT 1 TOILET, 1 HAND BASIN, AND 1 SHOWER OR TUB.							
360.B EACH FACILITY 1 BATHTUB.							
360.C 1 TOILET, 1 HAND BASIN, AND 1 SHOWER OR TUB FOR							

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EVERY 8 RESIDENTS							
360.D	AFTER 7/1/81 EXCEPT SECURE DETENTION 1 TOILET, 1 HAND BASIS, AND 1 TUB OR SHOWER FOR EVERY 4 RESIDENTS						
360.E	NO STAFF BATH, STAFF COUNTED IN THE DETERMINATION OF TOILETS AND HAND BASINS.						
360.F	MIRROR EXCEPT IN SECURITY ROOMS						
370 PERSONAL NECESSITIES							
370.A	NECESSITIES FOR PERSONAL HYGIENE						
370.B	WASHCLOTHS/TOWELS EACH WEEK						
370.C	RESIDENTS IN CARE NOT TOILET TRAINED:						
370.C.1	SPONGING, DIAPERING ON A NONABSORBENT CHANGING SURFACE CLEANED WITH WARM SOAPY WATER						
370.C.2	COVERED DIAPER PAIL WITH LEAKPROOF DISPOSABLE LINERS IF CLOTH/DISPOSABLE DIAPERS ARE USED / DIAPER PAIL FOR EACH						
370.C.3	ADAPTER SEATS/TOILET CLEANED WITH WARM SOAPY WATER AFTER EACH USE						
370.C.4	STAFF WASH THEIR HANDS						
380 SLEEPING AREAS							
380.A	4 YEARS + SEPARATE SLEEPING AREAS (M/F)						
380.B	NO MORE THAN 4 CHILDREN IN BEDROOM (DJJ EXCEPTIONS)						
380.C	CHILDREN USING MECHANICAL DEVICES FOR WALKING - PLANNED, PERSONALIZED MEANS OF EMERGENCY EGRESS						
380.D	BEDS 3 FT. APART AT HEAD, FOOT/ SIDES 5 FT. APART - DOUBLE-DECKER BEDS 5 FT. APART AT HEAD, FOOT AND SIDES						
380.E	7/1/81 SLEEPING QUARTERS SPACE REQMTS.						
380.E.1	80 SQ. FT. FLOOR AREA 1 PERSON BEDROOM						
380.E.2	60 SQ. FT. OF FLOOR AREA PER PERSON IN ROOMS FOR 2 OR MORE PERSONS						
380.E.3	CEILINGS SHALL BE AT LEAST 7½ FT. TALL						
380.F	EACH CHILD SEPARATE, CLEAN, COMFORTABLE BED WITH MATTRESS, PILLOW, BLANKET(S), BED LINENS, IF NEEDED, A WATERPROOF MATTRESS COVER.						
380.G	BED LINENS CHANGED EVERY 7 DAYS						

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380.H	MATTRESSES/PILLOWS CLEAN						
380.I	MATTRESSES SHALL BE FIRE RETARDANT						
380.J	CRIBS FOR RESIDENTS UNDER 2 YEARS						
380.K	DRAWER/CLOSET SPACE						
380.L	SLEEPING ENVIRONMENT CONDUCIVE TO SLEEP/REST						
385 SMOKING PROHIBITION							
385	SMOKING IN AREAS WHERE RESIDENTS LIVE OR PARTICIPATE IN PROGRAMS IS PROHIBITED						
390 RESIDENTS' PRIVACY							
390.A.1	BATHROOMS NOT DESIGNATED FOR INDIVIDUAL USE, TOILET ENCLOSED EXCEPT IN SECURE DETENTION						
390.A.2	BATHROOMS NOT FOR INDIVIDUAL USE, BATHTUBS/SHOWERS, EXCEPT SECURE DETENTION, PROVIDE VISUAL PRIVACY						
390.B	WINDOWS IN BATHROOMS, SLEEPING AND DRESSING AREAS SHALL PROVIDE PRIVACY						
390.C	EVERY SLEEPING AREA DOOR THAT CLOSSES DOOR OPENABLE IN CASE OF EMERGENCY						
400 LIVING ROOMS/INDOOR RECREATION SPACE							
400.A	EACH LIVING UNIT LIVING ROOM FURNISHINGS COMFORTABLE AGE APPROP.						
400.B	> 12 RESIDENTS INDOOR RECREATIONAL SPACE REC. EQUIPMENT APPROPRIATE TO AGES AND INTERESTS OF THE RESIDENTS SPACE DISTINCT FROM LIVING ROOM BUT SPACE NOT REQUIRED EVERY LIVING UNIT						
410 STUDY SPACE							
410.A	STUDY SPACE						
410.B	STUDY SPACE WELL LIGHTED, QUIET, EQUIPPED WITH TABLES/ DESKS ,CHAIRS						
420 KITCHEN AND DINING AREAS							
420.A	MEALS SERVED IN AREAS EQUIPPED WITH TABLES/BENCHES/CHAIRS SIZE/AGE APPROPRIATE						
420.B	ADEQUATE KITCHEN FACILITIES AND EQUIPMENT						
420.C	WALK-IN REFRIGERATORS, FREEZERS, PERMIT EMERGENCY EXITS						
430 LAUNDRY AREAS							
430	APPROPRIATE SPACE AND EQUIPMENT IN GOOD REPAIR						

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FOR LAUNDRY							
440 STORAGE							
440	SPACE FOR SAFE STORAGE OF ITEMS						
450 STAFF QUARTERS							
450.A	SEPARATE BEDROOM FOR STAFF AND FAMILIES WHEN STAFF IS ON DUTY FOR 24 HRS. OR MORE						
450.B	SEPARATE PRIVATE BATH FOR STAFF WHEN THERE ARE MORE THAN 4 PERSONS IN THE LIVING UNIT AND THE STAFF IS ON DUTY FOR 24 CONSECUTIVE HRS. OR MORE						
450.C	OFF DUTY STAFF/ FAMILY NOT SHARE BEDROOMS WITH RESIDENTS.						
450.D	WHEN 13 OR MORE RESIDENTS RESIDE IN ONE LIVING UNIT SEPARATE LIVING ROOM FOR CHILD CARE STAFF IN THE LIVING UNIT FOR 24 HRS. OR MORE.						
450.E	BED FOR STAFF ON NIGHT DUTY UNLESS AWAKE STAFF						
460 OFFICE SPACE							
460	SPACE ADMINISTRATIVE ACTIVITIES						
470 BUILDINGS AND GROUNDS							
470.A	BUILDINGS/GROUNDS SAFE, MAINTAINED, FREE OF CLUTTER AND RUBBISH.						
470.B	INTERIOR/EXTERIOR OF ALL BUILDINGS SHALL BE SAFE, MAINTAINED, CLEAN, AND GOOD WORKING ORDER						
470.C	OUTDOOR RECREATIONAL SPACE APPROPRIATELY EQUIPPED						
480 EQUIPMENT AND FURNISHINGS							
480.A	FURNISHINGS/EQUIPMENT SAFE, CLEAN, SUITABLE TO AGES AND NUMBER OF RESIDENTS						
480.B	CONTINUOUSLY OPERABLE NONPAY PHONE						
490 HOUSEKEEPING AND MAINTENANCE							
490.A	ALL BUILDING WELL-VENTILATED AND FREE OF FOUL ODORS.						
490.B	PROVISIONS FOR DISPOSAL OF GARBAGE.						
490.C	BUILDINGS SHALL BE KEPT FREE OF VERMIN.						
490.D	LINENS CLEAN/GOOD REPAIR.						
490.E	SANITIZING AGENT USED TO WASH BED, BATH, TABLE, AND KITCHEN LINENS.						

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500 FARM AND DOMESTIC ANIMALS						
500.E	NO STRAY DOMESTIC ANIMALS					
COMMENTS						
500.F	PETS AND THEIR QUARTERS SHALL BE KEPT CLEAN					
150 WEAPONS						
150	NO FIREARMS UNLESS THEY ARE:					
150.1	LICENSED SECURITY PERSONNEL					
150.2	KEPT UNDER LOCK AND KEY					
150.3	USED UNDER SUPERVISION OF RESPONSIBLE ADULT IN ACCORD WITH POLICIES					
OTHER STANDARDS REGARDING RESIDENTIAL ENVIRONMENT						
690.C	DAILY ACTIVITY LOG					
690.D	DAILY LOG TO INCLUDE HEALTH/DENTAL COMPLAINTS					
690.E	IDENTITY OF PERSON MAKING LOG ENTRIES SHALL BE RECORDED					
710.I	A WELL STOCKED FIRST AID KIT ACCESSIBLE					
720.A	ALL MEDS LOCKED AND LABELED					
720.G	A DAILY LOG OF ALL MEDS					
720.I	PHONE # OF POISON CONTROL CENTER					
720.J	30CC BOTTLE OF IPECAC/CONTAINER OF ACTIVATED CHARCOAL ON THE PREMISES					
970.D	FLOOR PLANS SHOWING 1 & 2 MEANS OF EGRESS POSTED ON EACH FLOOR*					
970.F	PHONE # OF EMERGENCY AUTHORITIES					
990.C	PHONE # OF FIRE DEPT.					